

# Limousine and shuttle

Limousine, shuttle, and other Passenger Directed Vehicles (PDV) operators must have a passenger transportation licence, with Special Authorization, to operate a limo, shuttle, or other PDV service.

## Start a limousine, shuttle, or other passenger directed vehicle (PDV) service

Passenger transportation operators applying for a new licence must show the Board:

- They are [fit, proper and capable](#) of operating a passenger transportation service
- There is a [public need for the proposed service and that it promotes sound economic conditions](#)

Make sure you understand the [application process](#). It explains how the Board uses the evidence you provide in your application to make a decision.

### Checklist

#### New limo, shuttle and other PDV licence

Before you apply

- Understand [commercial vehicle and safety information about commercial passenger transportation vehicles](#)
- Obtain a [National Safety Code certificate \(NSC\)](#)

## Forms

- [Special Authorization licence application](#) (Registrar form)
- [Signing Authority](#) (Registrar form)
- [Vehicle proposal](#) (352 KB)
- [Proposed Terms and Conditions of Licence](#) (257 KB)
- [Public Explanation of Applications](#)(300 KB)
- [Disclosure of unlawful activity & bankruptcy](#)(655 KB)
- [Declarations & consent](#)(573 KB)

## Attachments

- [Business plan](#)
- [Financial information](#)

- All Applicants: Cash flow projections (36 months) and income statements
- Established Companies: Balance sheet
- Sole Proprietors or Partnerships: Personal net worth statements
  
- [Resumés, criminal record checks and business registration documents](#)
  
- [Public need indicators](#)
  
- [Proposed rates](#)

#### Final step

- Submit your completed application package to the Registrar's Office at [CPV@gov.bc.ca](mailto:CPV@gov.bc.ca).

## Change a limousine, shuttle, or other passenger directed vehicle licence

Passenger transportation operators applying to make changes to a licence must show the Board:

- They are [fit, proper and capable](#) of operating a passenger transportation service
  
- There is a [public need for the proposed change and that it promotes sound economic conditions](#)

Make sure you understand the [application process](#). It explains how the Board uses the evidence you provide in your application to make a decision.

## **Transfer a licence**

Taxi, ride-hail, inter-city bus, limo, shuttle and other passenger directed vehicle operators (transferors) can [apply to transfer their passenger transportation licence to another business entity](#).

## **Amend a limo or shuttle or other PDV licence**

Limo, shuttle and other passenger-directed vehicle operators must apply to the Board to [amend or change their terms and conditions of licence](#). They cannot apply to amend terms and conditions labelled “legislative requirements”.

## **Change rates or rules**

Taxi, limo, shuttle and other passenger directed vehicle operators must apply to the Board to [change rates or rules about rates](#).

## **Operating a limousine, shuttle, or other passenger directed vehicle service**

### **Safety monitors**

There are specific [safety requirements](#) for vehicles that provide perimeter seating for 12 or more passengers. These vehicles are called perimeter seating buses (e.g., limos, party buses and stretch SUVs). Safety monitors must be present on a perimeter seating buses if there are unaccompanied

minors onboard.

## Limousine Rates

Limousine operators may only [charge rates](#) approved in writing by the Board. This ensures passengers are charged reasonable and predictable prices for transportation services.

## Booking apps

Passengers can book taxis and limousines, and other passenger directed vehicles using a [booking app](#) on their smartphone. Smartphone applications (apps) connect customers to transportation services while also making booking and dispatch an easy and efficient process for operators.

## Data requirements

Taxi operators, limousine operators, and ride-hailing (TNS) companies must adhere to their licence's [data requirements\(164 KB\)](#) and [submit trip data](#) to the Registrar of Passenger Transportation.

## Temporary operating permit (TOP)

Taxi, limo, shuttle and other passenger directed vehicle operators can apply to the Board for a temporary operating permit (TOP).

A temporary operating permit allows passenger transportation operators to increase the number of vehicles in their fleet for a period of time, up to 92 days. The 92 days do not need to be consecutive.

## Terms and conditions

The Board sets [terms and conditions of passenger transportation licences](#) when an application is approved. To continue operating a limousine, shuttle, or other PDV, an operator must ensure they remain in compliance with their terms and conditions as well as the Act and the Regulations. Terms

and conditions for limousines, shuttles and other PDV operators include things like fleet size and composition, operating areas, rates, and other requirements that must be followed.

## **Fitness reviews**

The Board may [review licensee fitness](#) at any time to make sure they meet standards.

## **Related topics:**

[Application process](#) [Transfer a licence](#) [Operating with a licence](#) [Transfer a licence](#) [Add vehicles during peak season](#) [How the Board makes a decision](#)